

MINUTES – WAYLAND SCHOOL COMMITTEE

Regular Meeting – January 2, 2019

A Regular Meeting of the Wayland School Committee was held on Wednesday, January 2, 2019, at 7:00 P.M. in the School Committee Room of the Wayland Town Building.

Present were:

Jeanne Downs, Chair
Ellen Grieco, Vice Chair
Nate Buffum
Kim Reichelt
Kathie Steinberg

Also:

Arthur Unobskey
Superintendent

Parry Graham
Assistant Superintendent

Richard Whitehead
Director of Student Services

Susan Bottan
Director of Finance & Operations

Chair Jeanne Downs convened the regular session at 7:02 p.m.; the meeting was recorded by WayCAM.

1. **Comments & Written Statements from the Public:**

Tom Sciacca congratulated the School Committee on prioritizing health over popularity when they voted to change school start times. In correlation, he asked the School Committee when they would take the health issue of football on for consideration. On the topic of diversity being critical to the success of our children, Mr. Sciacca spoke about a trip he took to South Africa, and added that in the world as a whole, those present in this room are the minority and the children of today will live in a global environment.

2. **Educational Matters:**

(a) Hear Superintendent's Report:

- School Visits

As Superintendent, it is important to Arthur that he establishes a connection with students and staff in order to continue his own growth and to understand the passions of the teachers and principals allowing him to understand the district's resources in an effort to help them to continue their efforts in and out of the classroom. Arthur provided some examples.

(b) School Start Times Update:

Arthur presented a School Start Time Implementation Chart to the School Committee that has been shared with administrators and staff so that everyone's progress in all areas can be tracked. By February 11, Arthur will share an outline of childcare offerings and is hopeful that the demand of about 185 slots can be met. Parry will provide an update regarding Professional Development in March, and most of the bus route reconfigurations will be known in May.

4. **Financial Matters:**

(a) Discussion of FY2020 Budget, including Budget Drivers, Assumptions, Fees and Funding Sources, and Requests for Information:

The School Committee posed questions to the administrators regarding the following:

- Additional TA for the Grade 1 Spanish Immersion Program, but not other first grade classes
- WHS French Home Stay Program
- Deferred maintenance costs, including a time frame for each project (Tom Sciacca, as a member of the Energy Committee, commented in terms of the HVAC projects)
- Other Unmet Needs that are being explored and developed
- Status of Staffing Exchange

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- Status of Bus Parking

(b) OPEB Parity and Annual Payments Update and Possible Vote on OPEB:

Susan updated the School Committee on research being done on the legality and viability of the OPEB parity payments for which fee based school programs' special revenue revolving funds are being used to pay prior year liabilities. Susan has received opinions from the Department of Revenue and the Department of Education; however, at this time, it is not known how to remedy this matter. All revolving funds should be consistent in terms of methodology and charged the same for not only the OPEB parity payments, but the annual payments as well. A discussion ensued in this regard and all agreed to seek legal counsel regarding this issue. Susan also updated the School Committee on the OPEB annual payments. Moving forward, Susan and Arthur will meet with Louise Miller and Brian Keveny regarding OPEB and will report back to the School Committee.

(c) High School Master Athletic Plan:

- Project Status
- Budget Update
- Warrant Article

Jeanne updated the School Committee noting that the PMBC met before the holidays and discovered that within the cost of the master athletic plan of \$7.5M was inclusion of the design appropriation of \$328,000, which actually brings the total cost to approximately \$7.1M. The next step is the third party budget review for which the School Department and Recreation split the cost of this review. The results should be known by January 9 and presented to the PMBC on January 14, as the warrant article is due January 15. The Plumbing Board will review updated plans for the construction of the bathrooms. The Town Planner will work with the Board regarding the bathroom installation. In addition, the Planning Board has some concerns about the project that includes the relocation of the softball field, the ramp to the press box, and the entry plaza. Jeanne described the Planning Board's concerns. Finally, the project budget will include \$30,000 for field rentals outside of Wayland and associated transportation.

Kathie noted that the Conservation Preservation Committee has awarded \$500,000 towards the construction of the project. A discussion ensued about the past Order of Conditions that were incomplete and the status of the present Order of Conditions, for which Kathie will follow through.

5. **Administrative/Procedural Matters:**

(a) Budget Calendar Review:

There will be budget presentations on January 9 (COA at 1:30 p.m. and HH at 7:00 p.m.), January 11 at Wayland High School, as well as January 8 at 9:30 a.m. in the School Committee Room. The School Committee reviewed the deadline to submit questions for its budget discussions.

(b) Discussion of Support Organizations Attending the January 7th Meeting:

All Wayland support organizations have been invited to the School Committee's January 7 meeting, so the Committee can extend its appreciation and thanks for their contributions to the Wayland Public Schools. The School Committee discussed the meeting format.

(c) Review and Discussion of any Outstanding Document and/or Minutes Requests:

None.

(b) Review and Discussion of any Outstanding Open Meeting Law Matters:

None.

(c) Discussion of School Committee Communications and Information for The Buzz:

Kim will submit a summary of this meeting to The Buzz.

6. **Matters not Reasonably Anticipated by the Chair:**

None.

7. **Consent Agenda:**

(a) Approval of Accounts Payables & Payroll Warrants:

- Wayland Public Schools Payroll Warrant, dated December 19, 2018, in the amount of \$1,470,287.34

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- Wayland Public Schools Payroll Warrant, dated January 3, 2019, in the amount of \$1,510,241.98

(b) Approval of Invoices for the Loker School Windows & Doors Project

(c) Approval of Minutes:

- Regular Session of December 3, 2018
- Special Session of December 6, 2018

Upon a motion duly made by Ellen Grieco, seconded by Kathie Steinberg, the School Committee voted unanimously (5-0) to approve the Consent Agenda.

8. **Executive Session:**

Upon a motion duly made by Jeanne Downs, seconded by Ellen Grieco, the School Committee voted unanimously (5-0) to enter Executive Session at 8:34 p.m. to approve the Executive Session Minutes of December 3, 2018, as permitted by c.30A, §22. A roll call vote was taken as follows:

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Jeanne Downs, Chair	X	
Ellen Grieco, Vice Chair	X	
Nate Buffum	X	
Kim Reichelt	X	
Kathie Steinberg	X	

The School Committee will be joined by Arthur Unobskey, Superintendent of Schools, and Diane Marobella, recording secretary.

The School Committee will reconvene in open session for adjournment purposes only.

9. **Adjournment:**

Upon a motion duly made by Kathie Steinberg, seconded by Kim Reichelt, the School Committee voted unanimously (5-0) to adjourn at 8:38 p.m.

Respectfully submitted,

Arthur Unobskey, Clerk
Wayland School Committee

Observers:

Tom Sciacca, WVN
Kori Rogers, WTA

Corresponding Documentation:

1. Agenda & Backup Information
2. Questions & Responses regarding the FY20 Budget as of 12/31/18
3. FY20 Budget Development Calendar
4. Invoices for the Loker Windows & Doors Project
5. Wayland Public Schools Payroll Warrant
6. Regular Session Minutes of December 3, 2018
7. Special Session Minutes of December 6, 2018
8. Executive Session Motion