

Minutes of the School Committee's Superintendent Evaluation Sub-Committee

Date: Thursday, November 1, 2012 Time: 9 a.m. Place: Town Building

Present: Malcolm Astley and Beth Butler

The meeting commenced at 9:08 a.m.

I. Purpose of Meeting:

To approve minutes and to further discuss the Massachusetts Model for Educator Evaluation with Respect to Evaluation of Wayland's Superintendent.

Approval of minutes passed over.

Reviewed and discussed Massachusetts Model System for Superintendent Evaluation, and the need to specify types of information which will serve as a basis for the evaluation.

Discussion ensued about the evaluation process, including the setting of goals by the Superintendent, the rubrics and elements to be utilized. School committee members will be asked to review Parts III and VI of the Massachusetts Model System for Superintendent Evaluation, to confirm use of it as a pilot this year, and be able to discuss during the process.

II. Next Meeting of the Superintendent Evaluation Sub-Committee

The next meeting will be on November 14 at 11 a.m. with Dr. Stein.

III. Adjournment

Dr. Astley made a motion to adjourn and Ms. Butler seconded. The vote was unanimous, 2-0. The meeting was adjourned at 10:30 AM.

Respectfully submitted,

Beth Butler

List of Documents:

The Massachusetts Model System for Educator Evaluation, Jan. 2012: Part III, Guide to Rubrics and Model Rubrics for Superintendent, Administrator, and Teacher, Appendix A., Superintendent Rubric. (The complete document, consisting of Parts I-VIII, is located at www.doe.mass.edu/eval/model/)

Minutes approved: January 4, 2013